

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Benton County Courthouse, Prosser, WA
Tuesday, March 28, 2023, 9:00 a.m.
Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx

Present: Chairman Will McKay
Commissioner Jerome Delvin
Commissioner Michael Alvarez
Deputy County Administrator Matt Rasmussen
Clerk of the Board Cami McKenzie

Absent: County Administrator Jerrod MacPherson (Excused)

Benton County Employees Present During All or a Portion of the Meeting: Robert Heard, IT Manager; Shela Berry, Public Works; Carlee Nave, HR Manager; Treasurer Ken Spencer; Elaine Osborne, Chief Deputy Clerk.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approval of Minutes

The Minutes of March 21, 2023 were approved.

Review Agenda

The following item was added to Other Business:

- Appointing a County Engineer

Public Comment

Jim Adkins had questions regarding the agenda process, Fairgrounds Feasibility study, and noise in the hallway.

Consent Agenda

MOTION: Commissioner Alvarez moved to approve the consent agenda items “a” through “p”. Commissioner McKay seconded and upon vote, the Board approved the following:

Commissioners

- a. Amendment 1 to Resolution 2022-877 Adopting the Final 2023-2024 Benton County Budgets
- b. Amending Board Organization - 2023
- c. Appointment of Non-Elected Members to the Benton Franklin Board of Health

Information Technology

- d. Annual License Fee for Spatialest Comper, Property Record Card and Community for Assessor's Office From Spatialest, Inc.
- e. Agreement w/Pend Oreille County for OnBase Administrator Services for Superior & District Court
- f. Purchase of One Apple iPad Pro Tablet From StrictlyTech LLC for Superior Court Administration

Juvenile Justice

- g. Contract w/Crest Counseling Services Crest Counseling Services for First-Time Adjudicated Sex Offender Treatment
- h. Contract Amendment No. 3 w/Ideal Option for Medical Services to Detention Youth
- i. Contract w/Cummins Sales & Services for Generator Services

Office of Public Defense

- j. Superior Court Public Defense Services Agreement w/Kristen Du Bruille

Public Works

- k. Certification of Road Fund Expenditures for Traffic Law Enforcement, Fish Passage Barrier Removal & Annual Certification

Purchasing

- l. Purchase of Premark Thermoplastic Markings From TrafficCare, LLC for Public Works
- m. Contract w/Sierra Electric, Inc. for On-Call Electrical Maintenance
- n. Adopting Benton County Lease Policy
- o. Agreement w/JRT Mechanical, Inc. for the Coroner's Autopsy Ventilation Upgrade Project
- p. Purchase of HVAC Controls Equipment & Software From Basin Building Solutions for the Justice Center Building

Other Business

Appointing a County Engineer

Mr. Rasmussen said he was currently the Acting County Engineer but was informed by CRAB that an "Acting County Engineer" designation was only good for six months. He recommended the Board appoint him as County Engineer while the County developed a recruitment process and continued proceeding with the potential promotion of an internal candidate who was currently working on their PE.

MOTION: Commissioner Alvarez moved to approve Matt Rasmussen as County Engineer effective March 13, 2023. Chairman McKay seconded and upon vote, the motion carried.

Executive Session – Review Performance of Public Employee

The Board went into executive session at 9:09 a.m. for up to five minutes with Robert Heard to review the performance of a public employee. Also present were Matt Rasmussen, and Cami McKenzie.

The Board came out at 9:12 a.m. No decisions were made in executive session.

MOTION: Commissioner Alvarez moved to approve the salary request form for Alex Garcia as presented. Chairman McKay seconded and upon vote, the motion carried.

Tort Claims

CC 2023-01: Received on 1/17/2023 from Jared Alexander Fleming

CC 2023-02: Received on 1/18/2023 from Brian K. Quantrell

CC 2023-03: Received on 1/18/2023 from Joseph D. Dunbar

CC 2023-06B: Received 3/27/2023 from Bryan P. Hernandez

Accounts Payable

Check Date: 03/24/2023

Warrants #: 243950-244088

Total all funds: \$805,503.54

Transfers #: 597-605, 611-615

Total all funds: \$1,910.48

Resolutions

2023-264: Amendment 1 to Resolution 2022-877 Adopting the Final 2023-2024 Benton County Budgets

2023-265: Amending Board Organization - 2023

2023-266: Appointment of Non-Elected Members to the Benton Franklin Board of Health

2023-267: Annual License Fee for Spatialest Comper, Property Record Card and Community for Assessor's Office From Spatialest, Inc.

2023-268: Agreement w/Pend Oreille County for OnBase Administrator Services for Superior & District Court

2023-269: Purchase of One Apple iPad Pro Tablet From StrictlyTech LLC for Superior Court Administration

2023-270: Contract w/Crest Counseling Services Crest Counseling Services for First-Time Adjudicated Sex Offender Treatment

2023-271: Contract Amendment No. 3 w/Ideal Option for Medical Services to Detention Youth

2023-272: Contract w/Cummins Sales & Services for Generator Services

2023-273: Superior Court Public Defense Services Agreement w/Kristen Du Bruille

- 2023-274: Certification of Road Fund Expenditures for Traffic Law Enforcement, Fish Passage Barrier Removal & Annual Certification
- 2023-275: Purchase of Premark Thermoplastic Markings From TrafficCare, LLC for Public Works
- 2023-276: Contract w/Sierra Electric, Inc. for On-Call Electrical Maintenance
- 2023-277: Adopting Benton County Lease Policy
- 2023-278: Agreement w/JRT Mechanical, Inc. for the Coroner's Autopsy Ventilation Upgrade Project
- 2023-279: Purchase of HVAC Controls Equipment & Software From Basin Building Solutions for the Justice Center Building
- 2023-280: Appointing Matt Rasmussen as County Engineer

There being no further business before the Board, the meeting adjourned at approximately 9:12 a.m.

Clerk of the Board

Chairman